

DBW/fpgp

8 April 2011

TO: Councillor T C Stenstrom (Chairperson) together with Councillors B Brooks, G D Davey, P Drake, S C Egan, J Evans, A D Hampton, N P Hodges, S A Hodges, K A Kemp, K Kuhnell (Town Mayor, Ex-Officio) L M Payne, and S T Wiliam

Dear Councillor

A meeting of the **Finance, Policy & General Purposes Committee** will be held in the Council Chamber, 7 Gladstone Road, Barry, on **Monday, 18 April 2011 at 7.00pm** for the purpose of transacting the business specified below.

Yours faithfully

D Wolfe
Executive Officer

AGENDA

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hrs before the meeting).
3. **To approve the minutes of the Committee's meetings held on 17 January and 21 March 2011** (Pages 310-320)

FINANCIAL REPORTS

4. **Draft Out-turn Statement for 2010/11** (Pages 321-331)
5. a. **Schedule of Payments for March 2011 final** (Pages 332-334)
b. **Schedule of Payment for April 2011** (Pages 335-336)

6. **Internal Audit 2010/11 (Interim Report)** (Pages 337-347)

7. **REFERENCES FROM OTHER COMMITTEES**

(a) **Chairperson's Update on the Draft Staff Handbook**

Recommendations from the Resources Committee's meeting on 24 January (minute no. R155 refers):-

1. that the Council's HR Adviser be requested to continue with the review of the Council's policies and procedures as a matter of urgency;
5. that the HR Advisor's hours be increased to 10 hours per week on a temporary basis to enable him to carry out all the staff review and review of Council policies.

(b) **Protocol for Donations of Various Items to the Cemetery**

Recommendation from the Amenities Committee's meeting on 31 January (minute no. A164(f) refers) that the draft protocol relating to the donation of various items to the cemetery be approved (draft protocol attached).

GENERAL PURPOSES REPORTS

8. **Review of Electoral Arrangements for the County Borough of the Vale of Glamorgan – Draft Proposals** (Pages 348)

9. **Draft Revised Standing Orders and Financial Regulations** (Pages 349-381)

10. **Date of Next Meeting**

To note that the Committee's next meeting is provisionally scheduled for Monday 27 June 2011 at 7.00pm.

Distribution

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices. Agenda papers (with the exception of confidential items) also to:-

Barry & District News, Glamorgan Gem, South Wales Police and Barry Library