

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE APPOINTMENTS COMMITTEE HELD ON THURSDAY, 19 AUGUST 2010 COMMENCING AT 7.00 PM

PRESENT:- Councillors B Brooks (substituting for S C Egan), G D Davey, S A Hodges and T C Stenstrom

ALSO PRESENT:- Derek Wolfe – Executive Officer

CAT74. ELECTION OF CHAIRPERSON FOR THE MEETING

In the absence of the Committee's Chairperson, Councillor S C Egan, the Committee noted that it would be necessary to elect a Chairperson for this meeting only.

RESOLVED: that Councillor T C Stenstrom be elected Chairperson of the Appointments Committee for this meeting only.

CAT75. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor S C Egan.

CAT76. DECLARATIONS OF INTEREST

The Executive Officer declared personal interests in relation to two of the candidates shortlisted for interview, on the grounds that he knew both of them as friends. In view of this, the Executive Officer would absent himself from the meeting whilst the Committee interviewed each candidate in turn.

CAT77. MINUTES OF A MEETING OF THE APPOINTMENTS COMMITTEE HELD ON TUESDAY, 10 AUGUST 2010

RESOLVED: that the minutes of the Appointments Committee's meeting held on Tuesday, 10 August 2010 be signed and approved as a correct record.

CAT78. EXCLUSION OF THE PRESS & PUBLIC

RESOLVED: that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

CAT79. SHORT-LISTING OF CANDIDATES FOR INTERVIEW

The Executive Officer provided Councillors with a revised interviewing timetable, taking account of the fact that one of the short-listed

candidates could not attend this evening's meeting. He also provided Councillors with copies of the agreed five questions, utilising a proforma whereby they could record the responses made by each candidate, and mark them accordingly. The Committee agreed that the Chairperson this evening would ask the first and last questions, whereas the other three Councillors present would ask one question each.

At this point, the Executive Officer left the meeting, to meet and greet each of the candidates in turn and to show them into the Council Chamber for their interviews, as and when directed by the Committee. Following the completion of interviews of five of the candidates, the Executive Officer returned to the Council Chamber, whereupon the Committee:

RESOLVED: that this meeting of the Appointments Committee be now adjourned at 8.50 pm, to reconvene on Friday, 3 September at 6.45 pm to interview the remaining candidate.

CAT80. **APPOINTMENT OF LAY-TRUSTEES**

The same four Councillors met on the evening of 3 September 2010 and interviewed the final candidate. Once again, the Executive Officer left the room for the duration of the interview. Following the completion of all interviews, the Committee assessed the interview performances given by all the candidates, with a view to making appointments to the four vacant lay-trustee positions on the Memorial Hall & Theatre Trust. It was therefore:-

RESOLVED:

- (i) that candidates VEB, AJO, FJB and PRE be appointed to serve as lay-trustees on the Memorial Hall & Theatre Trust, and that the Executive Officer be requested to inform each of the successful candidates accordingly;
- (ii) that the other candidates be informed that they had been unsuccessful on this occasion, but pointing out that the overall standard of all the shortlisted candidates had been very high.

The meeting closed at 7.35 pm.

Signed Date