

**BARRY TOWN COUNCIL**

**MINUTES OF A MEETING OF THE APPOINTMENTS COMMITTEE HELD ON TUESDAY 18 MAY 2010 COMMENCING AT 6.30PM**

**PRESENT:-** Councillors G D Davey, S C Egan (Chairperson), A D Hampton, S Hodges and T C Stenstrom

**ALSO PRESENT:-** Claire Stark – Vale of Glamorgan HR Advisor  
Amy Bardsley – Administrator

CAT51.       **APOLOGIES FOR ABSENCE**

None were received.

CAT52.       **DECLARATIONS OF INTEREST**

None were received.

CAT53.       **MINUTES OF A MEETING OF THE APPOINTMENTS COMMITTEE HELD ON 22 APRIL 2010**

**RESOLVED:**

That the minutes of the Appointments Committee's meeting held on Thursday 22 April 2010 be signed and approved as a correct record.

CAT54.       **TERMS OF REFERENCE**

Councillor A D Hampton asked for clarification on why an officer of the Town Council was not present. The Chair informed the Committee that it was not necessary for an officer to be present due to the Executive Officer agreeing the process of interviewing short-listed candidates at the Committees last meeting. Councillor S Hodges raised concerns on whether this was a constitution meeting expressing that her understanding was that unless an officer was present it is not an official meeting. Councillor S C Egan agreed with this, advising the Committee that this meeting be changed from "Appointments Committee" to "Interview Panel".

**RESOLVED:** that the terms of reference for the Appointments Committee be received and noted.

CAT55.       **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

CAT56. **INTERVIEWS FOR THE PART-TIME FIXED – TERM POST OF HR/PERSONNEL ADVISOR**

Interviewees were scored out of 5 for each of the questions, 1 being the lowest and 5 being the highest score. Following the completion of interviews it was **RESOLVED** that the following **RECOMMENDATIONS** be submitted to the Council's meeting held on 12 July 2010:-

1. that the highest scoring Candidate be appointed for the Part-Time Fixed Term post of HR/Personnel Advisor;
2. If the chosen candidate does not accept the post then it would be offered to the next highest scoring candidate.

The meeting closed at 8.35pm.

Signed ..... Date .....