

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE APPOINTMENTS COMMITTEE HELD ON TUESDAY 10 AUGUST 2010 COMMENCING AT 7.00PM

PRESENT:- Councillor S C Egan (Chairperson), together with Councillors G D Davey and T C Stenstrom

ALSO PRESENT:- Derek Wolfe – Executive Officer
Amy Bardsley – Administrative Assistant
Councillor K Kuhnell – The Mayor (Ex-Officio)

CAT67. **APOLOGIES FOR ABSENCE**

None were received.

CAT68. **DECLARATIONS OF INTEREST**

Councillor S Egan declared a personal interest in agenda item 5, applicant 5 being his brother.

CAT69. **MINUTES OF A MEETING OF THE APPOINTMENTS COMMITTEE HELD ON 8 JULY 2010**

RESOLVED: that the minutes of the Appointments Committee's meeting held on 8 July 2010 be signed and approved as a correct record.

CAT70 **EXCLUSION OF THE PRESS & PUBLIC**

RESOLVED: that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

CAT71. **SHORT-LISTING OF CANDIDATES FOR INTERVIEW**

Councillors gave consideration to a brief confidential report submitted by the Executive Officer, listing those six candidates who had applied for the post of Lay Trustee to serve on the Memorial Hall & Theatre Trust, and attaching copies of each candidate's detailed applications and supporting statements. The Executive Officer withdrew from the meeting during consideration of application no. 4 due to knowing the applicant as a friend. Councillor S C Egan withdrew from the meeting during consideration of application no 5. Due to there not being enough Councillors to consider this applicant it was **RESOLVED** that:

1. application no. 5 be referred to the Urgency Committee meeting being held on Thursday 12 August 2010 for determination;

2. having given consideration to the detailed applications and supporting statements submitted by the other five applicants, candidates 1, 2, 3, 4 and 6 be short-listed and invited to attend for interview.

CAT72. **PREPARATION OF APPROPRIATE QUESTIONS TO PUT TO SHORT-LISTED CANDIDATES**

Councillors gave consideration to a number of suggested questions submitted by the Executive Officer. After a lengthy discussion it was agreed that the questions to be put to candidates be as follows:-

1. Why have you applied for the position of Lay Trustee on the Memorial Hall & Theatre Trust?
2. Being a Trustee is likely to take up some of your time, both daytime and evenings; how would you balance this with your current lifestyle?
3. What are your visions/ideas for the future of the Memorial Hall & Theatre?
4. Have you had any experience of managing with or working in a team? If so, what is that experience and when and where was it gained?
5. What do you feel you can contribute to the Trust to help make the Memorial Hall & Theatre more successful in terms of services to the public and financial independence?

It was **RESOLVED** that:-

1. the questions listed above be put forward to each candidate being short-listed for interview on 19 August 2010.

CAT73. **DATE OF NEXT MEETING**

RESOLVED: that the next meeting of the Appointments Committee be held on Thursday 19 August 2010.

The meeting ended at 7.42pm.

Signed Date
Chairperson