

**BARRY TOWN COUNCIL**

**MINUTES OF A MEETING OF THE AMENITIES COMMITTEE HELD ON 6 JUNE 2011 COMMENCING AT 7.00 PM**

**PRESENT:** Councillor K Lewis (Vice-Chairperson) together with Councillors P Drake, K Evans, A D Hampton, H C Hamilton, N P Hodges, S A Hodges, B I Shaw and E T Williams

**ALSO PRESENT:** Cliff Lewis – Deputy Executive Officer  
Angie Norman – Administration  
Becky Palmer – Administration

A181. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors O Cash, J Evans and K Kuhnell

A182. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

A183. **TERMS OF REFERENCE**

**RESOLVED:** that the terms of reference for the Amenities Committee be received and noted.

A184. **MINUTES OF A MEETING OF THE AMENITIES COMMITTEE HELD ON 28 MARCH 2011**

**RESOLVED:** that the minutes of the Amenities Committee meeting held on 28 March 2011 be approved and signed as a correct record.

A185. **PIONEER HALL**

**Comparison of Bookings**

**RESOLVED:** that the report be received and noted.

A186. **CEMETERIES**

a. **Comparison of Burials**

**RESOLVED:**

1. that the report be received and noted;
2. that it be noted that Cruise Bereavement will no longer be using the chapel for the two weekly meetings due to poor attendance figures .

b. **Community Action Self Help Grants Scheme (CASH) – Update on biodiversity project**

The Deputy Executive Officer advised that he had a meeting with the Chair of Finance, Policy & General Purposes Committee who had informed him that there was to be a review into the biodiversity. Councillors were confused regarding the release of the funds for the project as they understood that this is a match funded project whereby the Council provide the funding prior to the Vale of Glamorgan Council releasing funds from the CASH grant scheme. Following further discussions it was **RESOLVED**:

1. that future progress of the biodiversity project be referred to the Working Party's next meeting, to be held on 21 June 2011 for consideration on a way forward;
2. that a special meeting of the Amenities Committee be arranged as a matter of urgency following the Working Party meeting on 21 June 2011.

c. **Biodiversity – Update Report from Gaynor Williams of SEM Services**

**RESOLVED**: that the report be received and noted.

d. **Exclusive Right of Burial Training Supplied By Institute Of Cemetery and Crematorium Management – 10 May 2011**

**RESOLVED**: that the report be received and noted.

e. **Cemetery Chapel Lighting**

**RESOLVED**:

1. that the quotation from Company B be accepted;
2. that the cost of the purchase and installation of the cost of the lighting will be financed from the Merthyr Dyfan Cemetery Budget/Building Maintenance head.

A187. **UPDATE REPORTS ON BUILDING MAINTENANCE PROJECTS AND IMPROVEMENTS**

a. **Architects Report**

The officer advised members of a typing error in paragraph three of the report. Which should read "Whilst the expansion area has been seeded, the provisional sum of £500 for planting

has now been expended .....” and not £5010 as stated in the report.

**RESOLVED:** that the report be received and noted.

b. **Officers Report**

The Officer advised Members of two additional items with regard equipment at Merthyr Dyfan Cemetery.

1. The sweeper at the cemetery was approximately 15 years old and in need of repair. However, the age of the sweeper made it difficult to source parts and a representative of Johnston Sweepers had advised that it would be uneconomical to repair the sweeper. The Officer needs to meet with the Chair of the Amenities Committee to discuss a way forward;
2. The Officer advised members regarding repairs that had recently been carried out on the Bobcat Skidloader. He informed them that repairs had been carried out to the fuel filter during a routine service, by the company who had sold the Bobcat to the Council. Unfortunately, the repair had not been sufficient and a second company was asked to look at the machine and provide a report on the fault. They advised that the fuel filter had been fitted incorrectly and repaired it accordingly. Following this the Deputy Executive Officer contacted the original company requesting a refund of the cost of the replacement fuel filter but as yet had not received a satisfactory outcome. He advised that if necessary he would progress this through the small claims court as the evidence provided by the second company indicated that the filter had been fitted incorrectly therefore incurring the Council further costs.

**RESOLVED:** that the report be received and noted taking into consideration the verbal reports given by the Officer.

**RECOMMENDED:** that the Finance, Policy & General Purposes Committee be asked to authorise reclaiming the cost of the repair of the Bobcat via the small claims court.

A188.

**TRANSFER OF EXCLUSIVE RIGHT OF BURIAL (513-524 INCLUSIVE)**

**RESOLVED:** that in accordance with Standing Order 68, authority be given for the Council’s Common Seal to be applied to Deed Transfers numbered 513-524 inclusive, granting the exclusive right of burial to those named on each transfer.

A189. **GRANTS OF EXCLUSIVE RIGHT OF BURIAL (13101-13121 INCLUSIVE)**

**RESOLVED:** that in accordance with Standing Order 68, authority be given for the Council's Common Seal to be applied to Deeds numbered 13101-13121 inclusive, granting the exclusive right of burial to those named on each deed.

A190. **BUDGET MONITORING STATEMENTS APRIL 2011**

Councillor Shaw requested that the information regarding the Payphone at the Pioneer Hall no longer be shown in the paperwork following its removal from the Hall.

**RESOLVED:**

1. that the information regarding the payphone at the Pioneer Hall be removed from future budget monitoring statements.
2. That the report be received and noted.

A191. **SCHEDULE OF PAYMENTS (INTERIM) JUNE 2011**

**RESOLVED:** that the report be received and noted.

A192. **DATE OF NEXT MEETING**

**RESOLVED:**

1. to note that the next meeting of the Amenities Committee is scheduled for Monday, 19 September 2011;
2. that a special meeting of the Amenities Committee be arranged as a matter of urgency following the meeting of the Working Party on 21 June 2011, to consider the biodiversity project in Merthyr Dyfan Cemetery.

The meeting closed at 8.00 pm.

Signed .....  
(Chairperson)

Dated .....