

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE HELD ON 1 MARCH 2010 COMMENCING AT 7.00PM

PRESENT: Councillor B Brooks (Chairperson), together with Councillors P Drake, J Evans, A D Hampton, S A Hodges, K Kuhnell and B I Shaw

ALSO PRESENT: Cliff Lewis – Deputy Executive Officer
Angie Norman – Administration

A112. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors N P Hodges, K Lewis and M Wright.

A113. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

A114. **MINUTES OF THE COMMITTEES LAST MEETING HELD ON 30 NOVEMBER 2009**

RESOLVED: that the minutes of the Amenities Committee's last meeting held on 30 November 2009 and a special meeting held on 17 December 2009 be approved and signed as a correct record.

A115. **QUESTIONS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH STANDING ORDER 27**

There were no questions from members of the public.

Concerns were raised by the Chair that this item should no longer be on the agenda as when introduced by the Council it was agreed that it would be implemented for one meeting cycle. Unfortunately, there had been insufficient time to consider this item at the Full Council meeting on 8 February 2010.

RESOLVED: that no decision be made on whether to remove this item from future agendas until the Council had the opportunity to discuss it at the next meeting to be held on 11 May 2010.

A116. **PIONEER HALL**

a. **Comparison of Bookings (1 April 2008 – 31 January 2010)**

RESOLVED: that the report be received and noted.

b. **Activities Report (1 November 2009 – 31 January 2010)**

RESOLVED:

1. that a report be received and noted;
2. that the Deputy Executive Officer obtain a total of three quotes for the work required to bring the electrics in the Pioneer Hall up to the standard required by the 17th edition of the electrical inspection certification requirements and that those quotes be submitted to the next meeting of the Amenities Committee;
3. that the Deputy Executive Officer establish the dates when the work was carried out in points 14, 16 and 17 of the report on the electrical inspection of the Pioneer Hall, with a view to possibly requesting that those contractors who carried out the work return to make good the works.

A117. **CEMETERIES**

a. **Comparison of Burials (1 April 2008 – 31 January 2010)**

RESOLVED:

1. That the report be received and noted;
2. that the chapel be promoted in the following ways prior to further options being investigated by the Deputy Executive Officer and a further report being submitted to a future meeting of the Amenities Committee:-
 - i. website
 - ii. Town Guide
3. that an exhibition promoting the cemetery extension be held once there is sufficient materials, drawings etc available to display;
4. That the Deputy Executive Officer advise the Amenities Committee at its next meeting of the age of the Chapel.

b. **Activities Report (1 November 2009 - 31 January 2010)**

Members of the Committee were advised that the pond was not holding water as hoped, the Deputy Executive Officer advised that he would speak to Gaynor Williams with regard to installing a natural liner.

RESOLVED:

1. That the report be received and noted.

2. The Deputy Executive Officer speak to Gaynor Williams regarding installing a natural liner in the cemetery pond.

A118. **TRANSFER OF EXCLUSIVE RIGHT OF BURIALS (407-422)**

RESOLVED: that in accordance with Standing Order 68, authority be given for the Council's Common Seal to be applied to Deed Transfers numbered 407-422 inclusive, granting the exclusive right of burial to those named on each transfer.

A119. **GRANT OF EXCLUSIVE RIGHT OF BURIAL (12980-13003)**

RESOLVED: that in accordance with Standing Order 68, authority be given for the Council's Common Seal to be applied to Deeds numbered 12980-13003 inclusive, giving the exclusive right of burial to those named on each deed for a period not exceeding 75 years.

A120. **UPDATE REPORTS ON BUILDING MAINTENANCE PROJECTS AND IMPROVEMENTS**

a. **Architects Report**

Members were advised that a meeting of all Councillors was planned for some time in March to allow the Architect, Martin Killick and C D Gray Consultants to give a presentation on the cemetery extension.

RESOLVED:

1. That the report be received and noted;
2. That a date for a meeting in March, of all Councillors, in order for the Architect and C D Gray Consultants to give a presentation be sought as a matter of urgency.

A121. **BUDGET MONITORING STATEMENTS (APRIL 2009-JANUARY 2010)**

RESOLVED: that the report be received and noted.

A122. **DATE OF NEXT MEETING**

RESOLVED: that the date of the next meeting is to be confirmed and that members of the Committee will be advised accordingly.

A123. **EXCLUSION OF THE PRESS & PUBLIC**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be

transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

A124. **APPOINTMENT OF TECHNICAL ADVISOR**

Members were requested to give consideration to extending the appointment of Martin Killick, Architect, for a further fixed term, to expire no later than 30 June 2011 and that before the expiry date, Officers carry out a full competitive tendering/quotation exercise in time for the Council to consider competitive quotes and appoint a new contractor for the provision of technical/architectural services from July 2011 onwards.

RESOLVED:

1. That a recommendation be submitted to the Finance, Policy & General Purposes Committee that Martin Killick, Architect, be appointed for a further fixed term, to expire no later than 30 June 2011.
2. that officers start the competitive tender process in early 2011 to allow time for the Council to consider competitive quotes and appoint a new contractor for the provision of technical/architectural services from July 2011 onwards.

The meeting closed at 8.06pm.

Signed
(Chairperson)

Date